

Travis County Emergency Services District No. 9
Westlake Fire Department

Standard Operating Guideline

Subject: Agreements with CeBar Fire Department

Effective Date: April 29, 2003

Authorized By: Chief Paul Barker Revised: September 1, 2004

I. History

Both CeBar and Westlake Fire Departments have offered and received mutual aid from each other for many years. In addition to shared boundaries, both Departments share a mutual desire to serve their customers better.

Westlake Fire Department currently has Automatic Mutual Aid and Reserve Engine agreements with the CeBar Fire Department.

II Purpose

To provide effective and efficient delivery of emergency services to the residents of our mutual Emergency Services Districts (ESD's) and coverage areas through automatic mutual aid response.

III. Policies – Mutual Aid

A. Regular Alarms – The CeBar and Westlake Fire Departments will continuously monitor each other's dispatch radio frequencies and will provide automatic mutual aid in the form of fire apparatus and personnel until such a time as the other Department indicates further response is not necessary.

B. Rescue and Still Alarms - The CeBar Fire Department will continuously monitor Westlake's dispatch radio frequency and will provide automatic aid in the form of fire apparatus and personnel response to the areas west of and including Weston Lane until such a time as Westlake indicates further response is not necessary.

The Westlake Fire Department will continuously monitor CeBar's dispatch radio frequency and will provide automatic aid in the form of fire apparatus and personnel response for Rescue alarms associated with Motor Vehicle Accidents (MVA's) until CeBar indicates further response is not necessary.

C. EMS Alarms - The CeBar Fire Department will continuously monitor Westlake's dispatch radio frequency and will provide automatic aid in the form of fire apparatus and personnel response to the areas west of and including Weston Lane until such a time as Westlake indicates further response is not necessary.

The Westlake Fire Department will continuously monitor CeBar's dispatch radio frequency and, upon request, will provide auto aid in the form of fire apparatus and personnel response for Medical Alarms until CeBar indicates further response is not necessary.

IV. Procedure – Automatic / Mutual Aid

- A. Any call classified as a Regular (Box) Alarm in one jurisdiction will result in a reciprocal automatic aid response from the other.
- B. Westlake will provide automatic aid to CeBar for Rescue alarms (MVA's). Apparatus will respond automatically regardless if either department's dispatch has been notified. Units will notify dispatch during response.
- C. CeBar must request mutual aid for Still and EMS Alarm response from Westlake.
- D. CeBar will provide automatic aid for areas west of and including Weston Ln. Streets included are:

Capehart Cove	Brandon Way	Riverhills Rd
Sanostee Ln.	Sumner Ct.	Grace Ln.
Elder Circle	Barrett Ln.	Tynedale Court
Exton Cove	Taylor Rd.	Lowell Ln.
Beardsley Ln.	Beardsley Cove	Talbot Cove
Danforth Cove	Malish Court	Willowmount Ct.
- E. The host department will assume and maintain Incident Command as soon as possible.
- F. The host department will assume liability coverage for itself and the mutual aid department for all incidents related to response, operations, or release back to the district.
- G. CeBar and Westlake Fire Departments agree to participate in quarterly combined training sessions related to the delivery of the above services.

V. Policy – Reserve Engine

- A. It is agreed that when either of the departments require a reserve engine to be placed in service if a first-line engine is out of service for whatever reason, each department will provide, as necessary and appropriate, a reserve engine for placement in first-line service for the other department.
- B. It is understood and agreed that Westlake Fire Department currently has available a reserve engine for use by both departments as a reserve engine for the purposes of this agreement and Westlake agrees to allow CeBar to use this

engine for its reserve in a share alike basis for the purposes of fire prevention and suppression, emergency medical services, and rescue.

VI. Procedure – Reserve Engine

- A. CeBar will notify Westlake of the need for the use of the Reserve Engine and Westlake will notify CeBar of the same as the need arises.