

**Travis County Emergency Services District No. 9**  
**Westlake Fire Department**  
**Standard Operating Guidelines**

**Subject: Response of Qualified Personnel**

**Effective Date: November 18, 2001**

**Authorized By: Chief Paul Barker**

**Date: November 18, 2001**

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**I. Purpose**

To establish a policy for response of qualified personnel to both EMS and Fire calls.

**II. Policy**

It is the policy of Travis County E.S.D.#9 to respond qualified personnel to all Fire and EMS calls.

**III. Procedure**

A. Response to calls by Non-EMS (Firefighter only) members:

- By POV:
  1. Firefighters are not allowed to respond to medical calls in their POV's.
  2. Firefighters are not allowed to respond to collisions unless the call is upgraded to a Rescue Alarm.
- While assigned to an Engine:
  1. Firefighter not in an EMS class:
    - The firefighter may help the EMT's with the equipment, but they must leave the residence or structure and wait to see if they can assist with lifting or other tasks.
  2. Firefighter is in an EMS class:
    - An EMT student can provide care at the direction of an on-scene EMT or above. The delegating EMT is responsible for patient care. Until the EMT student is state certified & credentialed, they can't function on his or her own.
  3. The firefighter can perform both AED and CPR tasks, if properly trained.
  4. The firefighter can assist with holding c-spine and performing other fire related tasks.
  5. Cadets will stay with their FTO's while on the scene of calls (exception – if their FTO is involved with patient care.)

B. Response to calls by EMS (non-firefighter's) members:

- By POV:
  1. Non-firefighters should not respond to Still Alarm calls unless requested by the IC.
  2. Non-firefighters may respond to Regular Alarms Code 1 (unless requested Code 3 by the IC) to assist on the scene with Rehab. or to stand-by for medical reasons.
- While assigned to an Engine:
  1. Non-firefighters will assist the IC with tasks in the non-hazardous environments of the scene.

C. General:

- Firefighters (under the age of 18 years of age):
  1. The Travis County Attorney has limited firefighter response for Mutual Aid to only those members that are 18 years of age or older. Firefighters, under the age of 18 years of age, which are assigned to the mutual aid engine company at the time of the alarm, are to remain at the station.
  2. All members responding by POV for Mutual Aid Alarms will meet at Station 2 for assignment, unless otherwise direct by the Shift Commander or Chief Officer.